

NOTICE OF MEETING

Meeting **AUDIT COMMITTEE**

Date and Time **FRIDAY, 22 MARCH 2013 AT 10.00 A.M.**

Place **COMMITTEE ROOM 1, APPLETREE COURT, LYNDHURST**

Telephone enquiries to: **Lyndhurst (023) 8028 5000**
 (Direct Line 8028 5588) Andy Rogers
 E-mail: andy.rogers@nfdc.gov.uk

PUBLIC PARTICIPATION:

***Members of the public may speak in accordance with the Council's public participation scheme:**

- (a) immediately before the meeting starts, on items within the Panel's terms of reference which are not on the public agenda; and/or**
 - (b) on individual items on the public agenda, when the Chairman calls that item.**
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.**

Dave Yates
Chief Executive

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This Agenda is also available on audio tape, in Braille, large print and digital format

AGENDA

Apologies

1. Minutes

To confirm the minutes of the meeting held on 8 February 2013 as a correct record.

2. Declarations of Interest

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. Public Participation

To note any issues raised during the public participation period.

4. Annual Governance Statement 2011/12 And Governance Report 2011/12 – Action Plan Progress (Report A)

To note progress made.

5. Progress Against the 2012/13 Audit Plan (Report B)

To note progress against the 2012/13 Audit Plan.

6. Internal Audit Charter, Assurance Framework and Internal Audit Plan 13/14 (Report C)

To consider the Internal Audit Charter, Assurance Framework, Internal Audit Plan for 2013/14 and the Work Year Plan to 2017.

7. Fraud Policy Review (Report D)

To approve the Fraud Response Plan.

8. Response to the External Auditor on Management and Controls in the Organisation (Report E)

To discuss the response to the External Auditor on the Council's Management Controls.

9. The External Audit Plan 2012/13 (Report F)

To note the External Audit Plan for 2012/13.

10. 2012/13 External Audit Progress Report (Report G)

To note the 2012/13 Progress Report from Ernst and Young, the Council's External Auditors.

11. 2013/14 Audit Fee Letter (Report H)

To note the External Audit Fee letter for 2013/14.

12. Treasury Management Performance Report - 1 April 2012 to 28 February 2013 (Report I)

To receive the Treasury Management Performance Report for the period 1 April 2012 to 28 February 2013.

13. Risk Management – Verbal Update

To receive an update on Risk Management.

14. Operational Risk Audit (Report J)

To receive details of an Operational Risk Audit.

15. Work Programme (Report K)

To consider the Committee's future Work Programme.

16. Any other items which the Chairman decides are urgent

To: **Councillors:**

Mrs D E Andrews (Vice-Chairman)
C J Harrison
M R Harris
A O'Sullivan (Chairman)

Councillors:

D B Tipp
R A Wappet
C A Wise
Mrs B M Woodifield

(AC220313)